
Minutes of the Borough Council Zelienople, PA

7/30/2018

7:30 PM Council-Workshop

MasterID:

627

The July 30, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Mary Hess, Doug Foyle, Gregg Semel, Andrew Mathew III, Marietta Reeb and Mayor Thomas Oliverio. Councilman Ralph Geis was not present.

Borough Manager Donald Pepe, Police Chief Jim Miller, Solicitor Bonnie Brimmeier, Public Works Director Chad Garland and Borough Engineer Tom Thompson were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Scouts from Boy Scout Troop 457

VISITORS

Adel Fatur
Tom Woodring
Mark Matusiak
Henry Ziegler
Dan Fritch
Alec Matusiak
Dave Drew
Shawn Mill
Zach Sims

Dan Fritch gave a thank you for the borough's cooperation in the recent very successful Horse Trading Days.

Volunteer of the Year Award was presented to Donna Zeigler

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve the following:

- Consider Minutes of the July 9, 2018 Council Meeting
- Acknowledge Budget report for May 2018

Minutes of the Borough Council Zelienople, PA

7/30/2018

7:30 PM Council-Workshop

MasterID:

627

Motion carried 6-0.

OLD BUSINESS:

CONSIDER TIME EXTENSION OF THE 2018 PAVING CONTRACT

A motion was made by Mr. Mathew, second by Mr. Foyle, to extend the completion date for Wiest Asphalt Products & Paving, contract from August 24, 2018 to September 15th, 2018. A later date may be considered if the Penn DOT extends the 2018 paving season.

Motion carried 6 - 0.

NEW BUSINESS:

CONSIDER REQUEST BY BOY SCOUT TROOP # 457 TO HOLD BBQ DINNER AT THE 4 CORNER PARK

A motion was made by Mrs. Hess, second by Mrs. Reeb, to approve the request from Scout Troop #457 for permission to utilize the southeast corner park (Main/Grandview), on Saturday, September 15, 2018, for a BBQ fund raiser event. This includes the following provisions:

- The Borough will need to be added to their insurance program as an additional insured.
- The Borough will provide electric service and potable water service at the connection at no charge.
- Signage cannot block views of traffic on the adjacent roadways.

Motion carried 6 - 0.

CONSIDER TO APPOINT STEVEN SCHOPPE AS A MEMBER OF THE ZELIENOPLE PLANNING COMMISSION

A motion was made by Mr. Mathew, second by Mrs. Reeb, to appoint Mr. Schoppe to the vacant term on the Planning Commission ending on December 31, 2021.

Motion carried 6 - 0.

CONSIDER MAIN STREET FAÇADE PROGRAM GRANT APPLICATION

A motion was made by Mrs. Hess; second by Mr. Foyle to approve the application for the Main Street

Minutes of the Borough Council Zelienople, PA

7/30/2018

7:30 PM Council-Workshop

MasterID:

627

Façade project through PA DCED Keystone Community grant program. The cost for the application preparation is \$5,400. The Borough will pay \$2,700 with the remaining amount of \$2,700 provided by the Explore Zelig/Main Street Revitalization committee.

Motion carried 6-0

CONSIDERATION FOR ESTIMATE 1 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - 4.16kV AERIAL LINE RECONSTRUCTION (CONTRACT 16-06B) PROJECT

A motion was made by Mrs. Reeb; second by Mr. Foyle to approve Main Lite Electric Company Inc. Pay Estimate No. 1 (Contract 16-06B) in the amount of \$10,773.00.

Motion carried 6-0

CONSIDERATION FOR ESTIMATE 3 TO THE CLAY STREET CURB REPLACEMENT PROJECT

A motion was made by Mr. Mathew; second by Mrs. Hess to approve Santamaria Landscape & Cement Contractors, Inc. Estimate No. 3 in the amount of \$2,955.37.

Motion carried 6-0

CONSIDERATION FOR ESTIMATE 9 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - WEST SIDE HOP (CONTRACT 16-04) PROJECT

A motion was made by Mr. Foyle; second by Mr. Mathew to approve M and B Services LLC Pay Estimate No. 9 (Contract 16-04) in the amount of \$14,172.74.

Motion carried 6-0

CONSIDERATION FOR ESTIMATE 5 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - WEST SIDE HOP ELECTRICAL (CONTRACT 16-05) PROJECT

A motion was made by Mrs. Reeb; second by Mrs. Hess to approve M and B Services LLC Estimate No. 5 (Contract 16-05) in the amount of \$3,123.00.

Motion carried 6-0

Minutes of the Borough Council Zelienople, PA

7/30/2018

7:30 PM Council-Workshop

MasterID:

627

CONSIDERATION FOR ESTIMATE 10 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ELECTRIC UTILITY (RE-BID) (CONTRACT 16-06A) PROJECT

A motion was made by Mrs. Hess; second by Mr. Foyle to approve M and B Services LLC Pay Estimate No. 10 (Contract 16-06A) in the amount of \$17,100.00.

Motion carried 6-0

CONSIDER ADA BATHROOM/REST ROOM AS PART OF POOL HOUSE RENOVATION PROJECT

A motion was made by Mr. Semel; second by Mrs. Hess to approve the concept of the project for renovations of the Borough owned Pool House and that the Park Board may proceed to contract to build an ADA Bathroom/Restroom as part of the Pool House Renovation project at a projected cost not to exceed \$36,500. The Borough is not a party to the construction contract, it will be between the Park Association and the contractor and payment of these costs will not come from Borough funds but rather from private funds of the Community Park Association.

Motion carried 6-0

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Main St. Revitalization: None
- Spoke to the projected Façade Grant program to help business owners

Mr. Semel:

- COG: - No report

Minutes of the Borough Council Zelienople, PA

7/30/2018

7:30 PM Council-Workshop

MasterID:

627

- Main St. Revitalization: no report
- Airport Authority - No report
- IT - This committee will meet in August

Mr. Semel requested an executive session to discuss a contractual matter.

Mr. Geis:

- Electric: - No report
- Bldg. / Finance: - No report
- Pension: - No report

Mr. Foyle:

- Pension Committee : - No report
- Library: - No report

Mrs. Reeb:

- Safety Committee: - No report
- Historical Society: - Did well at Horse Trading Days
- Shared Services: - No report

Mr. Mathew:

- Water Comm.: - Noted there will be no Electric Rate and no Water Rate increase in 2018.
- EMA: - No report
- Fire Dept. Liaison: - No report
- Shared Services: - No report

Minutes of the Borough Council Zelienople, PA

7/30/2018

7:30 PM Council-Workshop

MasterID:

627

Mr. Bayer:

- HRC: No meetings in the summer. Will pick up in September
- PMC: Will meet on August 6, 2018

Mr. Bayer requested and Executive session to discuss a personnel matter.

Mayor Oliverio:

- No report

Manager:

- Noted Electric and Water reserve funds at in place at \$500,000 and \$250,000 respectively
- Noted the proposed agreement for real estate services and referred it to our Solicitor

Mr. Pepe asked for an Executive Session on a possible contract matter.

Chief Miller:

- No report

Public Works Director:

- No report

Solicitor:

- No report

Engineer:

- No report

Minutes of the Borough Council Zelienople, PA

7/30/2018

7:30 PM Council-Workshop

MasterID:

627

The meeting was recessed at 8:22 PM. And returned at 8:30 PM. Council went into executive session at 8:30 PM. Council came out of executive session at 9:27 PM.

Being no further business the meeting was adjourned at 9:27 PM by President Bayer.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2018.

Mayor